

## MINUTES OF REGULAR BEAVERTON CITY COUNCIL MEETING

February 12, 2018

Meeting was called to order by Mayor Ray Nau at 6:00 pm

Present: Council members Tim Danielak, Nellie List, Terry McCartney, Ed Rachwitz, Mayor Ray Nau

Excused: Kevin Neville

Absent: None

Also Present: Chief Brad Davis, Clerk Janelle Keen, DPW Supervisor Robert Sabisch and members of the community

Pledge of Allegiance was recited by all present

Amend Agenda: Add items O, consideration for City Manager to apply for USDA loan assistance; P, Consideration of Five Year Parks & Rec Plan 2018-2022 with Rowe Professional Services Company; Q, Recommendation from personnel committee in regards to compensation & benefits for police officer position; R. Recommendation from personnel committee in regards to Local Union 12075-11 Agreement, Article XVIII-Wages, Section 1: Wages

Approval of Agenda as amended: Motion by Danielak, second by McCartney. All voting aye, motion carried

Public Comment: Karen Blatt commented on blight, having an open house rescheduled for City Manager Heath Kaplan, and the hydro-dam contract with Consumers Energy. Ron Whitehouse inquired if there was any progress on obtaining recycling for the City of Beaverton.

Approval of Meeting Minutes: Motion by McCartney, second by List to approve regular meeting minutes of January 8, 2018 with amendment to correct council meeting date from February 19, 2018 to February 12, 2018. All voting aye, motion approved

### Business Agenda Items:

- A. Roll call vote to approve Resolution 2018-1: Hazard Mitigation Plan. Rachwitz aye, Danielak aye, List aye, McCartney aye, Resolution approved
- B. Roll call vote to approve Resolution 2018-2: Performance Resolution for Governmental Agencies. Rachwitz aye, Danielak aye, List aye, McCartney aye, Resolution approved
- C. Roll call vote to approve Resolution 2018-3: Waive Interest & Penalty Associated with Property Transfer Affidavits. Rachwitz aye, Danielak aye, List aye, McCartney aye, Resolution approved
- D. Roll call vote to approve Resolution 2018-4: Notice of Intent 2018 Capital Improvement Bonds. Rachwitz aye, Danielak aye, List aye, McCartney aye, Resolution approved
- E. Consideration of Water/Sewer Proposal: Motion by Danielak, second by McCartney to table proposal until a later date. All voting aye, motion approved
- F. Consideration of Hydro Analysis Proposal: Motion by Danielak, second by McCartney to table proposal until a later date. All voting aye, motion approved
- G. Consideration of Office Tech quotes: Motion by Danielak, second by List to purchase office equipment not to exceed \$3000. All voting aye, motion approved
- H. Consideration to adopt Exemption Policy Criteria: Motion by Rachwitz, second by Danielak. All voting aye, motion approved

- I. Consideration to accept recommendation from Mayor Nau to appoint Nila Frei to fill vacancy on City Council: Motion by Danielak, second McCartney. All voting aye, motion approved
- J. Consideration to amend City Manager contract to include insurance opt out employee benefit in the amount of \$400/month for the year 2018 paid in one lump sum, \$50/month phone reimbursement employee benefit for the year 2018 paid in one lump sum, and a 10 mile extension of the 20 mile radius policy for residence to 30 miles. Motion by Rachwitz, second by McCartney to table motion until February 15, 2018 special meeting. All voting aye, motion approved
- K. Consideration of service agreement from First Advantage for substance abuse testing. Motion by Danielak, second by McCartney. All voting aye, motion approved
- L. Consideration of DPW uniform rental from Cintas. Motion by List, second by Danielak to table motion until samples from additional companies could be researched. All voting aye, motion approved
- M. Consideration to hold City Council meetings two times per month. Motion made by Rachwitz, no support. Motion failed. Rachwitz gave update on memorial, 50% of funds have been received to date
- N. Consideration of Agreement with Rowe Engineering: Motion by McCartney, second by Danielak. All voting aye, motion approved
- O. Consideration to allow City Manager to apply for USDA loan assistance for:
  - a. New City Hall
  - b. Farmers' Market Pavillion
  - c. Roads
  - d. Water/Sewer
  - e. Hydro-dam
 Motion by Danielak, second by McCartney. All voting aye, motion approved
- P. Consideration of Five Year Parks & Recs Plan 2018-2022 with Rowe Professional Services Company. Motion by McCartney, second by Rachwitz. All voting aye, motion approved
- Q. Recommendation from personnel committee to increase one police officer's hourly wage by \$1.00 and to adjust monthly insurance opt out benefit from \$300 to \$400. Motion by Danielak, second by McCartney. All voting aye, motion approved
- R. Recommendation from personnel committee in regards to Local Union 12075-11 Agreement, Article XVIII-Wages, Section 1: Wages. Motion by Rachwitz, second by McCartney to table recommendation until February 15, 2018 special meeting. All voting aye, motion approved

Reports:

- A. -County Commissioner Don Birgel: Animal Control Board is in need of one (1) rep, Gladwin City Housing Commission, Gypsy Moth program, hiring project manager for USDA loan, County Administrator, Road Commission building bonds, Employee insurance rate increase
- B. -DPW Supervisor Robert Sabisch: Written report provided
- C. -Police Report: Written report provided
- D. -BABA Report, Karen Blatt: Information on annual meeting, Say Yes to the Dress on March 10<sup>th</sup> at BAC, bowling fundraiser on March 16 for July 4<sup>th</sup> fireworks, Legislative Breakfast with James Stamas on March 9, Beaverton Ministerial Assoc. meeting on March 30<sup>th</sup> at the Church of the Nazarene at 1:30pm
- E. -City Manager's Report: Written report provided
- F. -Mayor's Report: Written report provided
- G. -Account Status Report: 1-31-18

Ways & Means: Motion by McCartney, second by List to approve bills paid in the amount of \$ 111,892.51

Committee Reports:

- A. -Fire Board: Fire truck may be here sooner than expected, budget may increase 2-4%, and one of the bays at the fire station is rented out
- B. -Fair Board: 2<sup>nd</sup> antique snowmobile race was held at Gladwin County Fairgrounds
- C. -Park & Recreation: No report
- D. -Police Committee: Written report provided
- E. -Personnel Committee: Met to discuss City Manager contract, employee policies, and employee compensation
- F. -DDA: Report from Don Hamilton on Trailhead project, discussion on Façade Program

Communications: Kaplan answered questions Karen Blatt and Ron Whitehouse presented on Trailhead project, Blatt also inquired about the collection of results from the surveys that Sara Traxler provided at a previous meeting. Kaplan will follow up on obtaining survey results.

Next Council Meeting: February 15, 2018 (Special council meeting)

Motion by Danielak, second by McCartney to adjourn meeting at 8:15pm. All voting aye, motion carried.

Meeting adjourned at 8:15pm

Respectfully submitted,

Janelle Keen/ Clerk