

City of Beaverton DDA

Regular Meeting Minutes

March 11, 2024

Meeting opened by Kurt Grove at 5:15pm at the Beaverton City Hall

Pledge of Allegiance recited by all present

Roll Call:

Members Present: Kurt Grove, Jason Blades, Lou Stornello, Renee Lang, Ray Nau, Kelly Wyrembelski, Scott Govitz

Absent: Cindy Trumble, Christine Gerace

City Staff: City Manager Shannon Sirpilla, City Clerk Janelle Keen

Approval of Regular Meeting Minutes dated February 12, 2024: Motion by Nau, second by Grove to approve minutes as written. All voting aye, motion carried.

Financial Reports: Motion by Nau, second by Wyrembelski to approve February 2024 financial report. All voting aye, motion carried.

Old Business:

- DNR Trailhead: Motion by Nau, second by Wyrembelski to obtain \$500 permit from EGLE to construct an overlook which will allow the proposed overlook to jut out into the water further. Sirpilla submitted an Agent Authorization form to authorize Lisa Easterwood/Mason Dyke of Flies & Vandenbrink to act on the Cities behalf to process, issue and accept permits, certifications and/or any special conditions pertaining to this project.
- DDA Property Updates: Sirpilla submitted the original TIF DDA 1 plan last week. It was submitted to the attorney for review to be certain we follow rules on sales. When opinion received back from the attorney, the Fassett property will be put up for sale by the City.
- Huntington Bank Parking Lot Purchase: According to Wyrembelski, a purchase agreement should be in place before obtaining a survey. Sirpilla is working with the attorney on the agreement and Beaverton Hardware and Sports will obtain Statewide to do a survey of the parking lot. When the agreement and survey are completed, Northstar Title Company will take care of the deeds, purchase agreement and cost of survey at the closing. Govitz stated that he has not heard from the Community Foundation about updates from us on the \$10,000 that we have and will go toward the project and that the additional \$5,000 will come from the DDA funds.
- Northwood Students, Downtown Business Project: Govitz and Matt Lang met with the 4 students involved with this project. They will be doing a market survey on the downtown area and come up with marketing ideas for the City, BABA and DDA.

New Business:

- Kim Shea of Freeman Nursery will provide 45 lamppost flower baskets at the cost of \$5,075 which reflects \$1,000 donated by Shea against the total cost. 50% of the cost has been paid with the balance due when baskets are delivered. The colors this year will be purple, pink and purple due to the red, white and black colors don't seem to grow evenly. The white takes over the baskets and there is very little red and black seen. Discussion took place on what to put in the urns around town at the end of the flowering season whether it be perennials, a winter mix, wildflower mix or the same flowers put in previous years. Shea will submit an estimate on perennials for the urns to consider for next year.

Other Communication:

- Kim Shea of Sugarbeet Blooms & Bridal purchased paint for the interior of her business. Due to the DDA owning the building, she requested funds to help pay for the paint which was discussed but not decided on at a previous DDA meeting. Motion by Nau, second by Grove to reimburse Shea ½ of cost of paint and supplies which totaled \$732.69. Reimbursement will be \$366.35.

- Lou Stornello from T&J Auto stated that he installed a new garage door opener on his side of the building due to the door getting stuck when opened. The opener on the second garage door needs to be replaced soon.

Motion by Nau, second by Blades to adjourn meeting.

Meeting adjourned at 5:46pm

Respectfully submitted,

Janelle Keen
City Clerk