

City of Beaverton DDA

Regular Meeting Minutes

June 12, 2023

Meeting was opened by David Shears at 7:00 PM at the Beaverton City Hall

Roll Call:

Present: Mayor Nau, Cindy Trumble, Jason Blades, Chair, David Shears, Lou Stornello, Kurt Grove, and City Manager Scott Govitz

Absent: Secretary, Renee Lang and Kelly Wyrembelski

City Staff: Jodie Klamer

Approval of Regular Meeting Minutes dated May 8, 2023 and May 17, 2023 Special Meeting Minutes, Motion by Mayor Nau, supported by Shears. All ayes, motion carried.

Financial Reports: Motion to approve financial report by Blades, supported by Mayor Nau. All ayes, motion carried.

New Business:

- Discussion on recommendation from Mayor Nau to place City Council Member Christine Gerace on the DDA Board. Recommendation will be forwarded to the city council.
- Motion by Mayor Ray Nau, seconded by Shears to appoint:
 - Lang as Secretary for the DDA Board
 - Shears as Chair for the DDA Board
 - Grove as Vice Chair for the DDA Board
 - Blades as Treasurer for the DDA BoardThis was approved by city council. All voting ayes, motion carried.
- Motion by Mayor Nau, seconded by Grove to approve Chair, David Shears and Secretary, Renee Lang to sign documents for the City of Beaverton DDA. All voting ayes, motion carried.
- Motion by Mayor Nau, seconded by David Shears to approve all previous motions approved January through May 2023.
 - Approved to spend up to \$4,000 for the review of current plans for the Phase III Trailhead Project

- Approved to go with Freeman Nursery on the city's hanging baskets. The total price is \$5,075.00 (includes \$1,000 donation from Freeman Nursery) and deposit \$3,037.50. The basket color will be red and white.
 - Approve to accept, with regret, Steve Broka's resignation.
 - Approved Flower Scent to go forward with closing date March 13, 2023 with Sugarbeet Blooms and Bridal taking over lease.
 - Approved to pay final balance of \$2,037.50 for city's hanging baskets to Freeman Nursery.
 - Approved to accept and sign the Manning Building lease agreements on behalf of the DDA for the T & J Auto and (new owner) Sugarbeet Blooms & Bridal contracts.
 - Approved paying Midland Fence Company for the fence around the splash park for \$1,200. The total invoice was \$2,400 and Gladwin Rotary paid half with Hines indicating DDA would pay half.
 - Approved to pay Lizzie Zook, contractor for flats of flowers \$663.50 (50 percent) downtown Beaverton
 - Approved to pay balance due of \$150 to Obrien Signs for Farmers Market Sign. The total cost of sign is \$450 and BABA is donating \$300.
 - Approved to acquire the Huntington Bank parking lot across from Beaverton Tavern for a cost of \$15,000. Closing costs will be additional and the responsibility of DDA. Govitz talked with Midland Foundation about a grant request of \$10,000 from the Gladwin County Endowment Fund to go towards the purchase. The DDA is asking for up to \$20,000 to cover all costs and there will also be some maintenance on the lot.
 - Approved to retain ownership of 118 Doane Street until removal of concrete & completion of project. Counteroffer made \$8,000 for the sale of the property. The offer of \$8,000 was accepted.
 - Approved to accept Wyrembelski property at the corner of Porter and M-18. Transfer the deed to the City of Beaverton at no additional cost. Wyrembelski is waiting on the death certificate to transfer the property.
 - Recommended Kelly Wyrembelski, property owner in the City of Beaverton as a new DDA member approved by council.
- All ayes motion carried.

Old Business:

- DNR corner of Pearson Street and M-18 Improvement Grant
 - Wyrembelski is waiting on the death certificate to transfer the property to city from their ownership.
 - Funds for DNR grant on standby (\$85k match) from DDA in place.
- Updates on the blight removal: The 416 Ross Street (Fassett Home) and the cement slab at 118 Doane Street was removed. The Ross Lake Park/bathrooms at 435 Lang Road will not be demolished. The bathrooms might get remodeled in the future and used for storage or restrooms.
- The City of Beaverton budget hearing is June 19th.

- Received Grant for \$10,000 on the acquisition of Huntington Bank parcel by the DDA as discussed in earlier meetings. DDA will still have a repair expense to the lot and striping.
 - Reviewing GIS parcel with city assessor to ensure accuracy of property boundaries and to encompass transfer of deed for Huntington lot.

Other Business:

- There were two applications received from Kelly Wyrembelski for consideration for Façade Improvements. This was tabled to future meeting. Shears will contact to request actual quotes from contractors.

All voting aye, meeting adjourned at 7:15 PM
Respectfully submitted,

City of Beaverton