

City of Beaverton DDA Regular Meeting Minutes

October 15, 2024

The meeting was opened by Scott Govitz at 5:15 PM at the Beaverton City Hall

Pledge of Allegiance recited by all present

Roll Call:

Present: Christine Gerace, Scott Govitz, Cindy Trumble, Kurt Grove,
Lou Stornello

Absent: Kelly Wyrembelski, Mayor Nau and Renee Lang

City Staff: City Manager Shannon Sirpilla, City Treasurer Jodie Klamer, Matt Lang

Approval of Regular Meeting Minutes dated August 12, 2024.

Motion by Trumble, second by Grove to approve the minutes as written with the correction of removing Jason Blades from the roll call. All voting aye, motion carried.

Financial Reports: Motion by Stornello, second by Grove to approve August and September financial reports. All voting aye, motion carried.

Old Business:

- **Trailhead Park DNR Improvement Grant:** We are eliminating the pier and adding a floating dock. The numbers came back, and we still need to explore other options to reduce costs and align with the grant amount. The Engineer is working with MNDP to see if we can have existing bidders rebid or need to start over. There was discussion about permits for a floating and permanent dock. Motion by Stornello, second by Gerace to approve the Egle submitted by Fleis and Vanderbrink for this project to have them take out the floating dock. The cost of up to \$2,500 will be added to next year's budget. All voting aye, motion carried.
- **Sparks Grant connector walk updates information:** This is not a DDA project, but we are keeping the DDA informed. The \$769,500 grant required exploring options for the Engineer. Scott working with engineer.
- **DDA Property Updates:** Sirpilla stated someone was interested in the Fassett property. Sirpilla informed them that they would need to have something constructed within two years but said they have no interest in developing it.
- **Huntington Bank parking lot update:** Shannon forwarded the contract to the attorney to review since Huntington Bank rewrote the whole document. The only thing in question was #8, section 19 about confidentiality. The assessors can split off the parcel from the bank. They want the DDA to pay the title insurance. Motion by Grove, second by Stornello to move forward with approving the property split and purchase. The DDA will pay the closing cost following the recommendation by the attorney. All voting aye, motion carried.

- **Blight County Grant projects update and MDRD grant information:** Lang stated that they were waiting on the asbestos surveys. The test did come back that all three of the properties have asbestos 210 Gidden (demolishing), 408 Doane Street (demolishing) and 218 Glidden (rehab & resell). The demolition should still happen this fall. The shed at the back of T & J Auto is still on the back burner if other projects come in under budget.
- **Egle Grant Submitted update:** Lang stated there is no update at this time.
- **Matt Lang Report:** Lang created a Facebook page for Downtown Beaverton and the community newsletter is being sent out monthly. The city has the notice to proceed with my Neighborhood grant for the housing rehabilitation of homes in the City of Beaverton.

New Business:

- **DDA Members:** The DDA has a few open seats. Govitz is willing to return as the acting chairperson position. The secretary and vice chairperson need to be filled. Govitz suggests we approach Autumn Mathews, Mid-Michigan College (TIF district) on being a member with Phil Andrist of fire department as an alternate if she is not interested. We have two business positions open. The suggestion was to ask Michael Martin, Beaverton Tavern and Amy Tenwalde, Schumacher Insurance if they are interested. Dick Andrist would be the alternate.
- **Santa's Light Crew Update/Action:** There is a budget of \$8,175 for the existing participants but this doesn't include the new participants and the future expense. The program has grown, and its expenses have increased. Some of the snowflake lights need to be refurbished by next year, and the total cost will be around \$5,500 - \$6,500. There was discussion about some type of cost sharing with businesses. Lang suggested first-year participants pay 50 percent of the cost (installation higher first year) and returning participants pay 33 percent of the cost. The cost for just the downtown building roof lines is \$4,000 and the streetlights are separate. This doesn't include Robin Smith or Kurt Grove building. The DDA will not pay for a vacant building. Lang stated that he hasn't followed up with any business yet. The decision was made that the DDA will maintain the existing lights and any new businesses that request lights will pay 50 percent for new installation and DDA will pay the balance. We will revisit this next year.
- **DDA Leadership:** Motion by Stornello, second by Grove to approve Scott Govitz as the DDA Chairperson. All voting aye, motion carried
- **Rural Readiness Grant:** There was no meeting last month. The letter of intent was submitted, and we should have a response within a week or two.
- **Gladwin Record Fall Festival Ad:** The Beaverton Fall Fest downtown event will be October 26th. Motion by Stornello, second by Grove for the DDA to support the Fall Festival with a check for \$1000 to BABA. All voting aye, motion carried. The DDA suggests having the committee pay for the ad in the Gladwin Record for the festival if desired. Lang stated they need to purchase pumpkins and there is an expense for the porta-johns. The Wild Pumpkin will be donating cider and donuts. Invoices to be submitted to city DDA for payment.

Motion by Govitz, second by Grove to adjourn meeting at 6:42 pm. All voting aye, meeting adjourned.

Respectfully submitted
Jodie Klamer, City Treasurer