City of Beaverton DDA

# Regular Meeting Minutes February 10, 2025

The meeting was opened by Govitz at 5:15 PM at the Beaverton City Hall.

Pledge of Allegiance: Recited by all present.

Approval of Agenda: Motion by Mayor Nau, seconded by Harper, to approve the agenda. All voting aye; motion carried.

# Roll Call:

**Present:** Cindy Trumble, Kurt Grove, Amy Tenwalde, Michael Martin, Autumn Matthews, Mayor Nau, Lou Stornello, Scott Govitz, Jennifer Harper, James Wyrembelski

**City Staff:** City Manager Shannon Sirpilla, City Treasurer Jodie Klamer, Director of Downtown & Community Development, Matt Lang

**Approval of Regular Meeting Minutes (January 13, 2025)**

Motion by Mayor Nau, seconded by Harper, to approve the minutes as written. All voting aye; motion carried.

**Financial Reports:** Motion by Tenwalde, seconded by Wyrembelski, to approve January financial reports. All voting aye; motion carried.

**Old Business:**

* **DNR (Porter Street & Ross Street Corner Projects):** Sirpilla submitted an extension request for this project. No new request for proposal (RFP) is required, costs to be updated.
* **Sparks Grant connector walk update information:** Sirpilla stated that the city signed a contract agreement with MLR Engineer, and they’ve started engineering the project.
* **Land Bank Blight Reduction**: Sirpilla reported that windows have been removed at 408 Doane home, no update on the other two properties.
* **ORD Rural Readiness**: Lang stated that an update on the application is expected by February 21, 2025.
* **EGLE Environmental Justice Impact**: Lang reported that the city was not selected for this grant.
* **MI Neighborhood 1**.**0**: Lang stated that the lien process has been completed, allowing the city to proceed with releasing applications to the public.
* **MI Neighborhood 2**.**0**: Lang stated that the grant application has been submitted. We await results.
* **Upcoming Grants**:
* The city council will have a public meeting regarding planning grants for the old Frei property. This grant is valued at $185,000.
* Sirpilla displayed a sample of an informational board sign corner for the corner of Ross and Porter. Govitz stated that someone would work with Bob Frei on the sign. The city would need to coordinate with a local sign company to make the base. Additionally, a local nursery would be contacted to place trees and flowers near the sign.
* **DDA Property:** Sirpilla is working with Fleis & Vandenbrink on the water grants. There is not enough room in Leo Ross Park for a tower. The DDA parcel for sale on M-18 could work as a location. When the city received the estimate for the new water tower, it did not include demolition of the old one, which resulted in additional costs of a few thousand dollars for its removal. Sirpilla suggested that instead of demolishing the old tower, the city could condemn it and see if St. Gobain might be interested in that parcel. Sirpilla stated that she would include a contract clause preventing

St. Gobain from selling tower space. She also mentioned the possibility of the DDA trading parcels with the city. There was a discussion regarding different locations for the new water tower. Sirpilla will ask Fleis & Vandenbrink for an estimate on the cost of a survey to split the land. Govitz suggested either placing the new tower near the wells or keeping it at its current location. He also suggested working with St. Gobain to negotiate a deal for the corner lot.

* **Huntington Bank Parking Lot Update**: The parcel split for the 2025 tax year has been completed. Sirpilla has attempted to schedule a closing date twice. Harper will reach out to the bank for an update. Huntington Bank is responsible for closing.

**New Business:**

**Communications:**

Open for nominations:

* **Election of Officers:** Motion by Nau, seconded by Stornello, to appoint Scott Govitz as Chair, Amy Tenwalde as Vice Chair, Kurt Grove as Secretary. All nominated officers were approved. All voting aye; motion carried.
* **MEDC Redevelopment Ready Community** – The update is included in Lang’s report.

**DDA Director Updates**: see Lang’s report

Mayor Nau discussed the possibility of putting up MSI banners on the flagpoles. He suggested using an American flag for the Fourth of July and allowing elementary school students to design flags for the fall, winter, spring, and summer seasons. The estimated cost is $27 per banner. Mayor Nau will follow up with the board once more information is available.

Martin stated that the ice racers would be returning this weekend.

Motion by Mayor Nau, seconded by Harper, to adjourn meeting at 5:51 PM. All voting aye, meeting adjourned.

Respectfully submitted

Jodie Klamer, City Treasurer