

City of Beaverton
City Council Agenda for the Regular Meeting
Monday, March 17, 2025
6:00 pm

Mayor:	Raymond Nau	
City Council Members:	Nellie List	Nila Frei
	Colleen Reader	Jennifer Harper
	Tiffany Burgess	Christine Gerace

1. Roll Call 6:00 pm
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment: This is an opportunity for persons to address the Council on issues relevant to City business but not on the meeting agenda. Please state your name and address.
5. Adoption of Meeting Minutes: Regular Meeting February 10, 2025.
6. Agenda Items:
 - A. Resolution 2025-9: Approval to Request Authorization for Computerized Tax Roll
 - B. Resolution 2025-10: Accept Bid from Isabella Corporation for the Construction of Beaverton Trailhead Park
7. Reports:
 - A. County Commissioner's Report/Karen Moore
 - B. DPW Report/Patrick Stanley
 - C. Police Report/Chief Brad Davis
 - D. Mayor's Report/Raymond Nau
 - E. City Manager's Report/Shannon Sirpilla
 - F. Dir. of Downtown and Comm. Dev./Matt Lang
 - G. Library Use Data Report
 - H. Gladwin County Conservation District/Christine Gerace
8. Ways & Means: Payments of Bills for February 2025: \$ 472,197.91
 - A. Accounts Payable: \$ 72,494.56 Tax Disbursements: \$ 399,703.35
9. Committee Reports
 - A. Fire Board
 - B. Fair Board

- C. Parks and Recreation
- D. Police Committee
- E. Personnel Committee
- F. Downtown Development Authority

10. Communications:

11. Adjournment

Minutes of City Council Meeting
February 10, 2025

Meeting called to order by Mayor Raymond Nau at 6:00 PM

City Clerk Janelle Keen swore in re-elected council member Colleen Reader

Roll Call:

Present: Nellie List, Nila Frei, Jennifer Harper, Christine Gerace, Tiffany Burgess, Colleen Reader

Absent:

Pledge of Allegiance recited by all present.

Approval of Agenda: Motion by Harper, second by Frei to approve agenda with correction on agenda item F to read Resolution 2025-8. All voting aye, motion carried

Public Comments: None

Approval of Meeting Minutes: Motion by Harper, second Burgess to approve minutes as presented from Regular Meeting January 13, 2025. All voting aye, motion carried.

Public Hearing: Motion by Frei to open public hearing at 6:01pm. All voting aye, motion carried.

Matt Lang presented information on CDBG Funding for Land Use.

Motion by Burgess, second by Reader to close public hearing at 6:05pm. All voting aye, motion carried.

Business Agenda Items:

- A. Motion by Harper, second by Burgess to approve CDBG Funding for Land Use Study for Glidden/Terry Diane property . All voting aye, motion carried
- B. Motion by Reader, second by Frei to approve Beaverton Schools tax collection agreement. All voting aye, motion carried
- C. Motion by Burgess, second by Harper to approve Resolution 2025-5: Removal of special assessment for retired parcel. All voting aye by roll call, Resolution adopted
- D. Motion by Harper, second by Frei to approve Resolution 2025-6: Deficit Elimination Plan (revised). All voting aye by roll call, Resolution adopted
- E. Motion by Burgess, second by Reader to approve Resolution 2025-7: Trail of Two Cities connector pathway contract with MLR Engineering. All voting aye by roll call, Resolution adopted
- F. Motion by Frei, second by Reader to approve Resolution 2025-8: Walkability Action Institute participation with no cost to the City. All voting aye by roll call, Resolution adopted
- G. Motion by Frei, second by Burgess to approve DPW constructing a hot patcher for a cost of approximately \$9,000. All voting aye, motion carried

- H. Motion by List, second by Burgess to approve quote from Heiden Technologies for a 3-year firewall agreement. All voting aye, motion carried
- I. Motion by Harper, second by Reader to approve Election Commission consisting of City Clerk Janelle Keen-Burgoynes, Tina Andrist and an addition of one member. All voting aye, motion carried
- J. Motion by Gerace, second by Reader to approve Fire Department budget for 2025 with an increase of 5%. All voting aye, motion carried

Reports:

- A. County Commission's Report/Karen Moore: Snowmobile races are the 22nd, the car races are this weekend on Ross Lake, members are needed on the animal control advisory board and also the planning committee, May 14th is the Gladwin Leadership Program reunion at Rivertown, Gladwin County needs public murals and art, next proposed meeting to discuss this is February 28th at 1:00p at Redeemed Marketplace, check with Commissioner Moore for details, 5-year Parks & Rec Master Plan meeting tomorrow at Sage Township Hall at 6:00pm
- B. DPW Report/Pat Stanley: Written report provided
- C. Police Report/Chief Brad Davis: Written report provided, hunter education course March 1st,
- D. Mayor's Report/Mayor Ray Nau: Written report provided
- E. City Manager Report/Shannon Sirpilla: Written report provided, Sirpilla reviewed items on her report, motion by Harper, second by Burgess to move forward with new cemetery software from Cemetery Management Solutions. All voting aye, motion carried
- F. Dir. Of Downtown/Comm. Development/Matt Lang: Written report provided, Karen Blatt thanked Matt for the community newsletter
- G. Library Use Date Report: Printed report submitted
- H. Gladwin County Conservation District/Christine Gerace: They are pursuing non-profit status, registration and sponsorship opportunities available on February 24th, next meeting is February 20th at 6:30 for canoe races, Conservation District meeting is February 27th 6:30 at Conservation office

Ways & Means: Motion by Frei, second by Burgess to approve bills for January 25: \$ 425,032.15
 Accounts payable \$ 123,200.94 Tax disbursements \$ 301,831.21

Committee Reports:

- A. Fire Board – Written report submitted
- B. Fair Board – No report
- C. Parks and Recreation – Written report submitted, Farmers' Market will open Mothers' Day weekend, Pat will check dates on market sign
- D. Police Committee – No report
- E. Personal Committee – No report
- F. Downtown Development Authority – Harper stated that new officers were selected: Scott Govitz, chairman-Amy Tenwalde, Vice Chairman- Kurt Grove, secretary, informational sign will be put up at the corner of Porter and M-18 with historical information, grant money is at a standstill due to government issues, decision was made to obtain banners to go on the light poles

Communications: Frei stated that Miss Gladwin County pageant is being planned with 10 contestants, the winner receives a \$5,000 scholarship, there will be a fundraising gala at Riverwalk on March 8th from 4:00-6:00pm, \$40/person or \$75/couple, will be able to meet 10 candidates, there will be snacks and door prizes, ice races will be on Ross Lake this weekend

Adjournment: Motion by Burgess, second by Harper to adjourn meeting at 7:27PM. All voting aye, motion carried.

Respectfully submitted,

Janelle Keen-Burgoyne
City Clerk

RESOLUTION 2025 - 9

Resolution for Beaverton City Council Approval to Request Authorization for Computerized Tax Roll

WHEREAS, the Gladwin County Treasurer desires to implement a computerized tax roll system to enhance efficiency and accuracy in tax collection and administration; and

WHEREAS, the Michigan State Tax Commission has the authority to grant authorization for the use of computerized tax rolls by local governments; and

WHEREAS, the Beaverton City Council recognizes the potential benefits of a computerized tax roll system, including improved record-keeping, streamlined processes, and enhanced taxpayer services;

NOW, THEREFORE, BE IT RESOLVED, that the Beaverton City Council hereby approves the Gladwin County Treasurer's request to seek authorization from the Michigan State Tax Commission to implement a computerized tax roll system.

BE IT FURTHER RESOLVED, that the Beaverton City Clerk, Janelle Keen, is hereby directed to transmit a copy of this resolution to the Gladwin County Treasurer and the Michigan State Tax Commission.

CERTIFICATION

I, Janelle Keen, City Clerk of the City of Beaverton, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Beaverton City Council at a regular meeting held on the 17th Day of March 2025, and that the same has not been amended or repealed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Beaverton this 17th Day of March 2025

Janelle Keen-Burgoyne
City Clerk
City of Beaverton, Michigan

STATE TAX COMMISSION USE ONLY

Date Received

Date Approved

Date Denied

Request for Approval of Computerized Tax Roll by County Treasurer

Issued under authority of Public Act 112 of 1990. Filing is voluntary.

Use this form to apply to the State Tax Commission for authorization to use a computerized database as the tax roll.

P.A. 112 of 1990 as amended by P.A. 415 of 1994, P.A. 505 of 2002, P.A. 461 of 2012, and P.A. 140 of 2015, sets two conditions that must be met for the State Tax Commission to authorize the use of a computerized database as the tax roll. They are: (1) the local tax collecting unit or the County Treasurer must demonstrate that the proposed system has the capacity to enable the local unit to comply with property tax law; and (2) the local unit must comply with all the requirements listed below. P.A. 140 of 2015 authorizes the County Treasurer to make the application on behalf of the local units (a local unit may still make an application of its own right). It also indicates that the State Tax Commission must approve or deny the application within 120 days.

As the Treasurer of Gladwin County, I certify that all local units for which this application applies comply with all of the following requirements. A sample of the required reports is included as indicated below. A separate application is required for each different computer system/software package used if the local units employ more than one system. A copy of each local unit's security procedure (line 8) and the city or township governing body adopted resolution approving the request for authority to use a computerized database as the tax roll (line 9) must be attached to this application.

PART 1: SETTLEMENT TAX ROLL

1. Will the treasurer of the local unit tax collecting unit and the assessor produce a final settlement tax roll to certify taxes collected? ☒ Yes ☐ No
2. Will the assessor certify that taxable valuations, state equalized valuations, adjusted valuations, and the spread of taxes and adjusted taxes are correctly recorded in the settlement tax roll? ☒ Yes ☐ No
3. Will the treasurer of the local tax collecting unit certify the delinquent taxes and that all tax collections are posted on the settlement tax roll? ☒ Yes ☐ No
4. Will those certifications and the settlement tax roll be transmitted to the County Treasurer in either computer-printed or electronic data format compatible with the system used by the county? ☒ Yes ☐ No
5. Will the certification by the assessor, attached to or included with the settlement tax roll, include documentation that authorizes and reports all changes in the pre-collection tax roll? (Submit sample) ☒ Yes ☐ No

PART 2: PROCEDURES AND REQUIREMENTS

6. Will the treasurer of the local tax collecting unit prepare and maintain a journal of individual collections, totaled and reconciled to the amount of actual daily collections? ☒ Yes ☐ No
7. Will payment of each tax be posted to the computerized database using a transaction or receipt number with the payment date? ☒ Yes ☐ No
8. Does the computerized database system have internal and external security procedures sufficient to assure the integrity of the system? (Attach a description of the procedures used) ☒ Yes ☐ No
9. Does the system have a "read only" terminal or other procedure for public viewing of the posted tax roll? (If no "read only" terminal is available, describe the procedure used) ☒ Yes ☐ No

PART 3: COUNTY COMPATIBILITY CERTIFICATION

I declare that I have examined this application and have become familiar with the tax collection system described for the City or Township making application. By signing, I agree that to the best of my knowledge, this system is compatible with the systems currently in use in our office.

County
Gladwin

County Treasurer's Address
401 West Cedar Avenue

County Treasurer's Name (printed)

County Treasurer's Signature



Date

02/10/2025

Continue on Page 2

PART 4: LOCAL UNIT CERTIFICATIONS – COMPUTERIZED TAX ROLL APPLICATION

We declare that the city or township named below, which we are authorized to represent, has the capacity to enable it to comply with the requirements and that it will comply with the requirements of Act 112 of 1990, as amended. We understand that this certification must be reaffirmed to the State Tax Commission every three years after approval by the State Tax Commission.

City or Township City of BEAVERTOWN	County GALAWIN
City or Township Address 128 Saginaw Street, BEAVERTOWN, MI 48662	
City or Township Treasurer (printed) JUDIE BLAMER	Assessing Officer's Signature 
City or Township Treasurer's Signature 	Assessing Officer's Signature

Resolution 2025-10

A Resolution to Accept the Bid from Isabella Corporation for the Construction of Beaverton Trailhead Park

WHEREAS, the City of Beaverton DDA has sought bids for the construction of the Beaverton Trailhead Park, located at the corner of M18 and Porter Street; and

WHEREAS, bids were solicited and reviewed by the Beaverton City DDA; and

WHEREAS, Isabella Corporation submitted a bid that was deemed the most responsive and responsible bid, meeting the requirements and specifications set forth in the bid solicitation; and

WHEREAS, the Beaverton City Council finds it in the best interest of the City to accept the bid from Isabella Corporation for the construction of Beaverton Trailhead Park.

NOW, THEREFORE, BE IT RESOLVED, that the Beaverton City Council hereby approves and accepts the bid submitted by Isabella Corporation for the construction of Beaverton Trailhead Park at the corner of M18 and Porter Street.

BE IT FURTHER RESOLVED, that the Mayor and City Manager are hereby authorized to enter into a contract with Isabella Corporation for the construction of Beaverton Trailhead Park, subject to the terms and conditions outlined in the bid documents and as approved by the City Attorney.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

ADOPTED this 17th day of March, 2025, by the Beaverton City Council.

Janelle Keen Burgoyne
City Clerk

SECTION 00 41 00

BID FORM

ARTICLE 1-OWNER AND BIDDER

- 1.01 This Bid is submitted to: City of Beaverton
- 1.02 Name of Project: Beaverton Trail Head Park
- 1.03 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2-ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - C. Contractor's license number as evidence of Bidder's State Contractor's license or a covenant by Bidder to obtain said license within the time for acceptance of Bids;

ARTICLE 3-BASIS OF BID

- 3.01 Unit Price Bids
- A. Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	General conditions, Bonds & Insurances (5% max)	Lsum	1	\$ 16,000.00	\$ 16,000.00
2	Traffic Control	Lsum	1	\$ 10,000.00	\$ 10,000.00
3	Soil Erosion Control	Lsum	1	\$ 10,000.00	\$ 10,000.00
4	Tree & Brush Removal and Trimming	Lsum	1	\$ 5,000.00	\$ 5,000.00
5	Pavement Removal	Lsum	1	\$ 25,000.00	\$ 25,000.00
6	Miscellaneous Removals	Lsum	1	\$ 7,500.00	\$ 7,500.00
7	Site Preparation and Grading	Lsum	1	\$ 65,240.50	\$ 65,240.50
8	4' Storm Catch Basin	Each	2	\$ 4,500.00	\$ 9,000.00
9	12" Storm Sewer	LF	88	\$ 110.00	\$ 9,680.00
10	12" Fared End Section	Each	2	\$ 550.00	\$ 1,100.00
11	Plain Rip Rap	Syd	9	\$ 100.00	\$ 900.00
12	Install Decorative Lights w/ concrete base	Each	2	\$ 6,000.00	\$ 12,000.00
13	Protective Bollards	Each	2	\$ 1,200.00	\$ 2,400.00
14	5' wide Concrete Stair with Railing	Lsum	1	\$ 40,000.00	\$ 40,000.00
15	Concrete Curb and Gutter (F4)	LF	370	\$ 47.00	\$ 17,390.00
16	Concrete Curb (E2)	LF	62	\$ 47.00	\$ 2,914.00
17	HMA Replacement	Syd	60	\$ 100.00	\$ 6,000.00

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
18	6" Reinf. Conc. Parking Lot (inc. 4" CL II base)	Sft	3385	\$ 8.50	\$ 28,772.50
19	Parking Area Stripping	Lsum	1	\$ 850.00	\$ 850.00
20	6" Nonreinforced Conc Driveway Approach	Sft	368	\$ 8.50	\$ 3,128.00
21	4" Concrete Sidewalk (inc. 8' wide pathway)	Lft	1300	\$ 8.00	\$ 10,400.00
22	4" Decorative Stamped Concrete	Sft	925	\$ 15.00	\$ 13,875.00
23	Barrier Free Parking Sign	Ea	2	\$ 750.00	\$ 1,500.00
24	Sign, Rem, Salv., Reinstall	Ea	2	\$ 250.00	\$ 500.00
25	Bench, install	Ea	2	\$ 150.00	\$ 300.00
26	Bike Racks, Install	Ea	2	\$ 250.00	\$ 500.00
27	Bio Swale Planting	Lsum	1	\$ 9,500.00	\$ 9,500.00
29	Grass Restoration	Syd	470	\$ 15.00	\$ 7,050.00
30	Cash Allowance- MDNR Sign, complete	Lsum	1	\$ 1,500.00	\$ 1,500.00
Total of All Unit Price Bid Items					\$ 318,000.00

Alternate A: Brick Pavers in lieu of Stamped Concrete <input checked="" type="radio"/> [Add] or <input type="radio"/> [Deduct]: (circle one)	\$ <u>9,450.00</u> (use figures)
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B. Bidder acknowledges that:

- each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
- estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4-TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5-BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 Bid Acceptance Period

- A. This Bid will remain subject to acceptance for 123 days after the Bid Opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 Instructions to Bidders

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

Receipt of Addenda

- B. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date

5.03 Subcontractor and Supplier List:

A. Bid is submitted on the basis of the use of the following Subcontractors

WORK ITEM	FIRM	CITY
Excavation		
Bituminous Paving	Mid-Michigan Patches & Potholes	City of Midland
Concrete Work		
Storm Sewer		
Electrical	Countyline Power	City of Hope
Surface Restoration	Servinski Sod	City of Midland
Concrete Stairs	Lakeshore Construction	City of Mt. Pleasant

ARTICLE 6 - BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

6.01 Bidder's Representations

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies,

- or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

6.02 Bidder's Certifications

- A. The Bidder certifies the following:
1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
 2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
 3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
 4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder: The Isabella Corporation
(typed or printed name of organization)

By: Byron Jubeck
(individual's signature)

Name: Byron Jubeck
(typed or printed)

Title: Project Manager
(typed or printed)

Date: March 14, 2025
(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest: _____
(individual's signature)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Date: _____
(typed or printed)

Address for giving notices:

Bidder's Contact:

Name: Byron Jubeck
(typed or printed)

Title: Project Manager
(typed or printed)

Phone: (989)772-5890

Email: bjubeck@isabellacorporation.com

Address: The Isabella Corporation
2201 Commerce Drive
Mt Pleasant, MI 48858

Bidder's Contractor License No.: (if applicable) _____

END OF SECTION

BEAVERTON POLICE DEPARTMENT

February 2025 Report

Calls for service-87	Misdemeanor Arrests- 10
Criminal Calls for Service-50	Felony Arrests- 0
Civil Calls for Service-37	Alarms- 1
Non Traffic Citations-0	Calls to School- 5
Traffic Stops- 62	EMS assists- 3
Verbal Warnings- 40	Assist other police agencies- 7
Citations Issued- 22	Trailer Park-4

THE CITY OF
BEAVERTON
M I C H I G A N

City Mayor Report – Monday, March 17, 2025

TO: City Council Members & Residents
FROM: Raymond Nau, Beaverton City Mayor
DATE: March 13, 2025

- Working with the City Departments in the absence of the City Manager.
- Pat and I met with Fleis & Vandenbrink for our monthly meeting regarding the Water Improvement Grant. Water tower location has been discussed for the last two meetings.
- We're still pending a closing date for the DDA purchase of the bank parking lot next to the hardware store. Shannon and Jennifer have been reaching out to finalize this purchase.
- Shannon and Chief Davis have put together and published a new RFP for the PD Pavilion in the park. Submissions are due no later than April 3, 2025
- Shannon is currently working to update and revise the employee manual to align with the U.S. Department of Labor rules and regulations.
- Shannon is also working on a new fiscal year budget. Many projects that were budgeted for this fiscal year will either cross over in the next or not begin until the next fiscal year due to grant delays.

DDA Director Report –Monday, February 10th

As we move into February, I'm pleased to say that City staff and I have truly begun to hit our stride in collaborating on the many grants and projects currently underway. Managing multiple initiatives can be challenging, but our teamwork is ensuring steady progress on all fronts.

It was also great to have the SCCA Ice Racers on Ross Lake in January. Events like these, along with the many more being planned in collaboration with the Beaverton Area Business Association (BABA), are set to attract both residents and visitors to our community, boosting our local economy.

It's hard to believe that I am approaching six months in this role, and I'm incredibly excited about what we will accomplish in the next six months. With so many initiatives moving forward, Beaverton's future is looking bright.

Events:

- I was pleased to participate in the Beaverton Area Business Association Annual Meeting on January 15th.
- I met with Zach at the Conservation District to discuss the Canoe Races in May. BABA will be taking the lead in planning the events on that Saturday, and the DDA and City will provide assistance where needed.

Grants Update:

- **MSHDA MIN 2.0:** We received feedback on our application and submitted the requested revisions, moving our application forward for consideration. This program includes the construction of two duplexes, one single-family home, and the renovation of one vacant home.
- **MSHDA MIN 1.0:** Lien details have been worked out, and we will be releasing the public application in the coming weeks. This program will fund at least 10 residential rehabilitation projects.
- **ORD Rural Readiness:** Award announcements are expected on February 21st.
- **CDBG-DR Infrastructure Grants:** These grant agreements should be fully executed very soon, paving the way for engineering and work to commence.
- **CDBG-DR Planning Grants:** Agreements are expected to be executed shortly after the infrastructure project awards.
- **CDBG-DR Neighborhood Design Planning Grant:** Following tonight's public hearing, the application will be sent for review, clearing the way for an award announcement soon.
- **MSU Urban Planning Downtown Parking Project:** This project is underway. Students have visited the City twice, mapped existing parking, monitored usage at different times of the day, reviewed

conceptual designs, and had discussions with City staff, including DPW workers. Their final report will be completed in April.

- **CDBG-DR Multi-Family Housing Program:** Discussions with potential developers are ongoing, and we will be making a final decision on whether to formally apply very soon.

As always, thank you to the DDA members for your dedication to making our downtown and entire community a vibrant place to live, work, and visit. Please don't hesitate to reach out with comments, questions, or ideas on how we can continue working together to achieve our goals.

Matthew Lang

Director of Downtown & Community Development

City of Beaverton DDA

ddadirector@beavertonmi.org

(989)272-3121

February Usage Statistics 2025									
	Door Count/Curb-side	Requests Placed	Requests Filled	Computer Use	WiFi	In-person Program Attends	People/Hits, etc.	# of Programs	
Upstairs Childrens	1038	Gladwin 475	1003	240	1826	Gladwin			
Downstairs Adult	1443	Beaverton 307	636	146	601	Anime Club	3	3	1
Curb-side	4		1639	386	2427	Adult Writers	3	3	1
Remote Lockers	6								
Gladwin Total	2491	Attendance Total		12% ↓	16% ↓	Alize Tea Party	42	2	1
		Gladwin # Adult Programs				Barbie Club	1	1	1
Beaverton Statistics		Adult Attendance Total	13			Bingo	1	1	1
Beaverton Door	1378	Gladwin # Youth Programs	94			Book Discussion	7	7	1
Curb-side	1	Ages 0-5	23			Booked For Lunch	3	3	1
Remote Lockers	10	Ages 6-11				Chest Club	3	3	1
Beaverton Total	1389	Teen	56			Craft Night	31	31	1
GCOL Total	3880	Check-Outs	57			Duglo	5	5	1
		3,889 Youth Attendance Total	34			Fruit Trees	16	16	1
Gladwin	40	5,847 Total Programs Beaverton	127			Game Club	3	3	1
Beaverton	13	2% ↑ Beaverton # Adult Programs				Global Bites	8	8	1
GCOL TOTAL	53	517 Adult Attendance Total	5			Homeschool Hangout	16	16	2
			26			Hooks and Needles	21	21	5
Overdrive						Hot Wheels	8	8	1
						Izzy	518		
						Lego Club	24		1
						Pet Clinic	4	4	1
Online Magazine			15			Playdoh	11	11	1
Hoopla	518		72			Pokemon Club	9	9	1
Kanopy	19		80			Puzzle Competition	9	9	1
MEL Interloan			0			Senior Social Hour	3	3	1
						Story and Stem	3	3	1
Web Site Visits	3435		152			Story Time	61	61	4
Fax	416					Gladwin Total:	804		32
Scans	509					Beaverton			
Comparison to February 2024						After School Club	17		2
						Book Club	30		1
						Class Visits	266		7
						D and D	4		2
						Play Doh Club	2		1
						Senior Social Hour	0		3
						Silent Book Club	0		1
						Storytime	36		4
						Super Hero Club	2		1
						Teen/Adult Craft	4		1
						Beaverton Total:	341		12
						* Library Total:	1145	36% ↑	44
								12% ↓	
						Social Media Reach			
						Facebook			
						Reach	11.4		
						Percentage	↑97.2%		
						Instagram			
						Reach	20		
						Percentage	↑35%		

CHECK REGISTER FOR CITY OF BEAVERTON
 CHECK DATE FROM 02/01/2025 - 02/28/2025

Check Date	Check	Vendor Name	Description	Amount
Bank 703 CURRENT TAX COLLECTION FUND CHECKING				
12/05/2025	3982	City of Beaverton	TAX DISBURSEMENT AND ADMIN FEES	63,887.14
12/05/2025	3983	CLARE-GLADWIN RESD	TAX DISBURSEMENT	8,797.96
12/05/2025	3984	GLADWIN COUNTY TREASURER	TAX DISBURSEMENT	19,628.01
12/05/2025	3985	MID MICHIGAN COMMUNITY COLLEGE	TAX DISBURSEMENT	3,581.87
12/19/2025	3986	BEAVERTON SCHOOLS	TAX DISBURSEMENT	1,454.35
12/19/2025	3987	City of Beaverton	TAX DISBURSEMENT/ADMIN FEE	199,695.42
12/19/2025	3988	CLARE-GLADWIN RESD	TAX DISBURSEMENT	27,715.72
12/19/2025	3989	GLADWIN COUNTY TREASURER	TAX DISBURSEMENT	63,559.08
12/19/2025	3990	MID MICHIGAN COMMUNITY COLLEGE	TAX DISBURSEMENT	11,283.80
703 TOTALS:				399,703.35
Total of 9 Disbursements:				
Bank POOL2 NEW POOLED CASH				
12/05/2025	31597	CAPITAL TIRE INC.	TIRES FOR PD	159.78
12/05/2025	31598	CRYSTAL FLASH	FUEL	439.84
			FUEL	504.18
				944.02
12/05/2025	31599	ELHORN ENGINEERING, CO	EL-CHLOR	1,046.00
12/05/2025	31600	GLADWIN TIRE COMPANY	LABOR	25.00
12/05/2025	31601	HEIDEN INC.	IT SERVICES	39.84
			IT SERVICES	1,495.84
				1,535.68
12/05/2025	31602	TSP MANAGEMENT	WATER/SEWER TECHNOLOGY	94.95
12/05/2025	31603	KATHERINE KROLL	PD/DPW OFFICE CLEANING	260.00
12/05/2025	31604	LI'L WILLIES, INC	PORTA POTTIES	85.00
12/05/2025	31605	LUKE'S TRUCK AND TRAILER REPAIR	2 BATTERIES/NOT ADDED ON 1ST INVOICE	255.00
12/05/2025	31606	MICHIGAN MUNICIPAL TREASURERS ASSOC	2025 INSTITUTE-JODIE KLAWER	599.00
12/05/2025	31607	REPUBLIC SERVICES	TRASH PICKUP	5,932.50
12/05/2025	31608	TLC CONSULTING	SPECIAL PROJECT SERVICES	292.50
12/05/2025	31609	USABLERBOOK	SPECIAL/GARDNER DENVER	1,145.51
12/05/2025	31610	VERIZON WIRELESS	IPHONES/IPADS/CAMERAS	571.64
12/06/2025	31618	ALERUS FINANCIAL	DEFINED CONTRIBUTIONS	5,025.01
12/13/2025	31621	ADMINPROXY LLC	COMM DEV COORDINATOR	5,125.00
12/13/2025	31622	AT&T		236.25
12/13/2025	31623	BEAVERTON HARDWARE & SPORTS	MISC PARTS AND SUPPLIES	315.79
12/13/2025	31624	Beaverton Security Exc., Inc.	1 YD CLEAR STONE/2 TD STONE MIX	118.00
12/13/2025	31625	CINTAS	UNIFORM RENTAL	831.20
12/13/2025	31626	CONSUMERS ENERGY	SIGN	28.28
			PLANT	1,866.22
			LIGHTS	560.61
			CITY AREA LIGHTS	200.25
			STREET LIGHTS	968.44
				3,623.80
12/13/2025	31627	FAMILY, FARM & HOME	MISC PARTS AND SUPPLIES	311.86
12/13/2025	31628	FLYNN LUMBER & SUPPLY CO.	MISC PARTS AND SUPPLIES	100.95

Check Date	Check	Vendor Name	Description	Amount
12/13/2025	31629	GLADWIN ACE HARDWARE	MISC PARTS AND SUPPLIES	77.94
12/13/2025	31630	JANELLE KEEN	MILEAGE REIMBURSEMENT	111.22
12/13/2025	31631	JTM'S AUTOMOTIVE, INC.	MISC PARTS AND SUPPLIES	53.86
12/13/2025	31632	MICHIGAN STATE UNIVERSITY	SPRING 2025 PRACTICUM	3,500.00
12/13/2025	31633	MIDLAND DAILY NEWS	BIDS FOR CONS. MGMT SERVICE ADVERTISEMEN	145.00
12/13/2025	31634	PATRICK STANLEY	MILEAGE REIMBURSEMENT	21.44
12/13/2025	31635	PENINSULA FIBER NETWORK LLC	INTERNET	225.00
12/13/2025	31636	ROSATI'S FRESH MARKET	SHIPPING LAB SAMPLES/SUPPLIES	256.44
12/13/2025	31637	SUMMIT FIRE PROTECTION CO	FIRE EXTINGUISHER SERVICE	569.10
12/13/2025	31638	TRACTOR SUPPLY CREDIT PLAN	PARTS WASH CLEANER	99.98
12/13/2025	31639	USABUEBOOK	PAINT	258.04
12/13/2025	31640	VISUAL EDGE IT, INC	COPY MACHINE	34.50
			COPIER	105.00
				139.50
12/13/2025	31641	WINDEMULLER ELECTRIC, INC.	REINSTALL SERVICE (VERIZON DISCONNECT A	775.00
12/19/2025	31642	AUTO-WARES GROUP	MISC PARTS AND SUPPLIES	346.67
12/19/2025	31643	BONHAM HEATING & AIR CONDITIONING	BUILDING EQUIPMENT REPAIRS	396.60
12/19/2025	31644	BHMS TRAINING	CROSS CONNECTION BASICS	360.00
12/19/2025	31645	CENTRAL MI DIST. HEALTH DEPT.	LAB	80.00
12/19/2025	31646	CONSUMERS ENERGY	WATER TOWER	297.45
			CALHOUN	106.94
			CALHOUN	37.28
			DFW	1,557.43
			PUMP 1	2,209.67
			HYDRO	33.94
			LIFT 1	448.99
			LIFT 3	152.23
			ROSS LAKE	28.44
			CITY HALL	706.97
			LIFT 2	76.16
			SIGN	33.27
			LIGHTS	40.31
			PAV A	37.13
			STREET LT PKG	41.56
			LIFT 4	71.42
			PAV A	71.10
			DDA	34.11
			SUMP PUMP	28.28
				6,012.68
12/19/2025	31647	CRYSTAL FLASH	FUEL	313.61
12/19/2025	31648	CULLIGAN	OFFICE/PO AND DFW WATER COOLER REFILLS	33.00
12/19/2025	31649	JAMES OR SHARON MANNING	LAND CONTRACT PAYMENT	1,688.74
12/19/2025	31650	LEXIPOL LLC	POLICE ACADEMY ANNUAL RATE	767.00
12/19/2025	31651	MCCURDY NOTILA & PORTEOUS, PC	LISA CAMPBELL CASE	460.00
12/19/2025	31652	MID-TOWN PETROLEUM ACQUISITION LLC	CHV MEROPA 220 PL	135.08
12/19/2025	31653	NLR ENGINEERING	PROJECT MLR 329-09 TRAIL OF CITIES/HRO 1	2,950.00
12/19/2025	31654	PACE ANALYTICAL SERVICES, LLC	LAB	300.00
12/19/2025	31655	PRINTING SYSTEMS, INC	UTILITY CARDSTOCK	355.71
12/19/2025	31656	RICHARDSON EQUIPMENT-STANDISH	2019 CHARGER/REPLACE STARTER	571.23
12/19/2025	31657	ROME PROFESSIONAL SERVICES CO.	PROJECT 18C0101 ZONING/PLANNING	105.00
12/19/2025	31658	SMALL TOWN SUDS CAR WASH	DFW CARWASH TOKENS	100.00
12/19/2025	31659	TERMINAL SUPPLY INC	SHRINK TERMINAL STARTER	148.10
12/19/2025	31660	THOMAS O'BRIEN	2 3X5 RED REFLECTIVE VEBRAGE ON WHITE	40.00
12/19/2025	31661	USABUEBOOK	AEON PD GREASE/LUBRICANT	848.09
12/26/2025	116(E)	CAMPSPOT	ONLINE CAMPGROUND RESERVATION FEES	27.00
12/26/2025	117(E)	GOOGLE APPS	GOOGLE APPS FOR COMPUTER	194.47

February 3rd, 2025 Fire Board Meeting Minutes

The Beaverton Area Fire Protection District Board held the monthly board meeting on Monday, February 3rd, 2025 at 7:00 P.M.

Present: Frank Domako, BJ Oard, Christine Gerace, Tom Murray, Nila Frei, and Aimee Gasche

Absent: John Blades.

Firemen: Phil Andrist, Shayne Henry, Paul Dunn, and Adam Johnson

Guests: None.

CHIEF'S REPORT: The Minnesota department was not interested in the Harrison tanker after Phil came at to them with the counter offer discussed. The annual fire extinguisher and SCBA flow testing was completed. 4 of the SCBAs will need repair work, 3 of which will fall under warranty work. Phil attended the kick off meeting for the state grant for the electric vehicle. The department should be able to proceed with purchases for the EV grant next week. Two pallets of water were donated by Ice Mountain, Phil will pick them up on the 7th. The ice rescue suits that were on sale that Phil was given approval to purchase were sold out. The representative will reach out to Phil when they are restocked in the Spring. Phil provided 2 proposed budgets for the 2025/2026 budget year. One proposes a 3% increase to the budget and the other, a 5% increase. The fire board members will take the proposed budgets back to their respective boards for discussion and approval.

OLD BUSINESS: None.

NEW BUSINESS: Phil proposed looking into a company to bill and recover costs from insurance companies for certain situations such as car accidents. Phil has had discussions with other departments who use a company called Cost Recovery USA. They charge 20% of the total amount recovered. The board thinks this may be something to look into to help recoup costs. Phil will provide further information at the next board meeting. Frank brought up a question from a township resident regarding property assessment after a fire. The Beaverton Township assessor stated that she believed it was the fire department's responsibility to notify the assessor when property damage from a fire occurs. The department can look into establishing a spreadsheet or documentation to send to the assessor on a consistent basis.

PUBLIC COMMENT: None

February Payables: Expense Total: \$; Salaries/Wages: \$; Payroll Taxes: \$

MOTION TO PAY BILLS: MOTION by BJ Oard, supported by Tom Murray. All ayes.

MOTION TO APPROVE FINANCIAL REPORTS: MOTION by BJ Oard, supported by Tom Murray. All ayes.

MOTION TO ADJOURN: MOTION by BJ Oard, supported by Tom Murray. All ayes.

Meeting adjourned at 7:57 PM.